
CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive



Rod Erskine, Mayor
Justin Ray, Council Position No. 1
Sandra Joachim, Council Position No. 2
Harry Beckwith III, PE, Council Position No. 3
Sheri Sheppard, Council Position No. 4
Jill Klein, Council Position No. 5

Mike Castro, PhD, City Manager
Lorri Coody, City Secretary
Bobby Gervais, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, July 15, 2013 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Jimmy Baughman, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Second Quarter, 2013. *Jimmy Baughman, Commander, and Howard Mead, Past Commander, Jeremy E. Ray American Legion Post 324.*

D. JOINT PUBLIC HEARING

1. Conduct Joint Public Hearing with Planning and Zoning Commission concerning the proposal to change the zoning district classification of properties currently classified in zoning district C2 (townhouse) to zoning district C (townhouse/patio Home). *Rod Erskine, Mayor and Debra Mergel, Planning and Zoning Chairman.*

E. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, Quarterly Investment Report – June 2013 and Budget Projections as of June 2013
2. Open Records Request and 2013 RV Registration Update

3. Fire Departmental Report and Communication Division’s Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. Capital Improvements Projects Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on June 17, 2013. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2013-46, authorizing an agreement with Richard Hillyer for Consultant Services for the review of the Employees’ Group Medical Insurance Plans for Calendar Year 2014. *Karen Farris, Human Resource Generalist*
3. Consider Resolution No. 2013-47, authorizing the Request for Proposals for the performance of depository services for the City of Jersey Village, Texas, for the contract period beginning October 1, 2013 and ending September 30, 2016. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2013-48, declaring surplus equipment and authorizing disposition by the City Manager in accordance with the City’s Administrative Procedures. *Danny Segundo, Director of Public Works*
5. Consider Resolution No. 2013-49, re-appointment Directors Joachim, Erskine and Beckwith to the City of Jersey Village Crime Control and Prevention District for the term to begin on September 1, 2013 and end on August 31, 2015. *Lorri Coody, City Secretary*

H. REGULAR AGENDA

1. Consider Ordinance No. 2013-25, amending the general fund budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013 in the amount of \$40,000 to cover cost associated with the consulting services of Blackburn Carter to assist with the city’s efforts to mitigate adverse effects of the U.S. 290 expansion project. *Mike Castro, PhD, City Manager*
2. Consider Ordinance 2013-26, amending Chapter 14. “Building and Development,” Article X. *Signs*, of the Code of Ordinances, City of Jersey Village, by providing that certain political signs

used for electioneering shall be governed by Chapter 58. “Streets, Sidewalks, and Other Public Places,” amending Chapter 58, “Streets, Sidewalks, and Other Public Places,” Article I. *In General*, of the Code of Ordinances, City of Jersey Village, by adopting regulations concerning the time, place and manner of electioneering on public property used as a polling place; amending Chapter 2, “Administration,” Article IV. - *Schedule of Fees and Special Funds*, Section 2-142(b)(5) of the Code of Ordinances, City of Jersey Village, by adopting a special permit fee; providing a severability clause; providing for repeal; providing a penalty as provided by section 1-8 of the code; and providing an effective date. *Lorri Coody, City Secretary*

3. Consider Resolution No. 2013-50, receiving the Planning and Zoning Commission’s Final Report as it relates to changing the zoning district classification of properties currently classified in zoning district C2 (townhouse) to zoning district C (townhouse/patio Home). *Debra Mergel, Chairman of the Planning and Zoning Commission*
4. Consider Ordinance No. 2013-27, changing the classification of a 22.371 acre tract of land presently classified in zoning District C2 (townhouse) to zoning District C Townhouse/Patio Home District. *Danny Segundo, Public Works Director*

I. CLOSE THE REGULAR SESSION

Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. CONVENE REGULAR SESSION

M. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

N. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 12, 2013 at 11:50 a.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.